Commitment letter from the host institution

For applications to the SPHN and PHRT call for National Data Streams

6 December 2021 (version 2, minor corrections : 18 January 2022)

*To be filled out by the institution of [main/co-/associated] applicants requesting funding from SPHN. The letter shall be signed by a legal representative of the institution and printed on the official letterhead of the host institution****[[1]](#footnote-1),[[2]](#footnote-2)***

This letter is to confirm that

*(please fill in here the name of the legal entity [e.g., institution X] that is associated with the proposal and may host the applicant(s), the NDS-related research project(s), and other NDS-relevant activities if the proposal is successful),*

which is the **applicant’s legal entity**, confirms its commitment to support

*(please fill in here the name(s) of the applicant(s) from Institution X that is/are part of the proposal)*

should it be funded.

The **applicant’s legal entity** confirms that:

The planned NDS is in line with the strategic focus of the institution and has its support.

It will host and employ the applicant(s) for the duration of the grant.

It will contribute to the costs of the NDS by matching the funds (in cash and/or in kind) provided by SPHN to the above-mentioned project with a total of *(please enter the total amount of funds)* CHF.

The institution will adhere to the current valid version of the [SPHN Ethical Framework for Responsible Data Processing](https://sphn.ch/document/ethical-framework/), the [SPHN Information Security Policy](https://sphn.ch/document/information-security-policy/), and the [SPHN Semantics Interoperability Strategy](https://sphn.ch/network/data-coordination-center/the-sphn-semantic-interoperability-framework/) for the above-mentioned project.

For the institution:

Name and function :

Contact e-mail address: :

Date, signature: :

Stamp of the institution :

**Appendix:**

List below the “cash” contributions from institution:

|  |  |
| --- | --- |
| **Amount in CHF** | **Purpose of use** |
|  |  |
|  |  |
|  |  |
|  |  |

List below the “in kind” contributions from institution:

|  |  |  |
| --- | --- | --- |
| **Resources contributed in-kind** | **Lump-sum in CHF** | **Purpose of use** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. A scanned copy of the signed statement should be included in the Annexes of the proposal. [↑](#footnote-ref-1)
2. The statement of commitment of the host institution refers to most obligations of the host institution, which are stated in the [SPHN Funding Regulations (version 10.05.2021)](https://sphn.ch/wp-content/uploads/2021/05/FundingRegulations_SPHN_20210510.pdf) and the current version of the [Ethical Framework for Responsible Data Processing](https://sphn.ch/document/ethical-framework/). [↑](#footnote-ref-2)