Host institution support letter for applications to the SPHN & PHRT call for National Data Streams

(01.06.2021)

*(to be filled out by the institution of [main/co-/associated] applicants requesting funding from SPHN. The letter is to be printed on the official letterhead of the host institution)****[[1]](#footnote-1),[[2]](#footnote-2)***

**Letter of support**

This letter is to confirm that

***(please fill in here the name of the legal entity [e.g. Institution X] that is associated with the proposal and may host the applicant(s), the NDS-related research project(s), and other NDS-relevant activities if the proposal is successful),***

which is the **applicant’s legal entity**, confirms its intention to support

***(please fill in here the name(s) of the applicant(s) from Institution X that is/are part of the proposal)***

should the proposal entitled

***(acronym and/or title of the proposal)***

be funded.

The **applicant’s legal entity** confirms:

1. The planned NDS is in line with the strategic focus of the institution and has its support.
2. It will host and employ the applicant(s) for the duration of the grant.
3. It will contribute to the costs of the NDS by matching the funds (in cash and/or in kind) provided by SPHN to the above-mentioned project.
4. Adhering to the current valid version of the [SPHN Ethical Framework for Responsible Data Processing](https://sphn.ch/document/ethical-framework/), the [SPHN Information Security Policy](https://sphn.ch/document/information-security-policy/), and the [SPHN Semantics Interoperability Strategy](https://sphn.ch/network/data-coordination-center/the-sphn-semantic-interoperability-framework/) for the above-mentioned project.
5. To support sharing of NDS-related data in line with the applicable regulatory frameworks and best scientific practices.

For the host institution (applicant’s legal entity)

Name and function :

Contact e-mail address: :

Date and signature of legal representative :

Stamp of the host institution (applicant legal entity)

1. This statement (on letterhead paper) shall be signed by the institution's legal representative and stating his/her name, function, e-mail address and stamp of the institution. A scanned copy of the signed statement should be included in the Annexes of the proposal and uploaded electronically via the SPHN website. [↑](#footnote-ref-1)
2. The statement of commitment of the host institution refers to most obligations of the host institution, which are stated in the [SPHN Funding Regulations (version 10.05.2021)](https://sphn.ch/wp-content/uploads/2021/05/FundingRegulations_SPHN_20210510.pdf) and the current version of the [Ethical Framework for Responsible Data Processing](https://sphn.ch/document/ethical-framework/). [↑](#footnote-ref-2)