

National Data Streams

Checklist for submitting an outline proposal

Documents to be submitted as a single file

- Part A**, general information (included in application template)
- Part B**, NDS description (included in application template)
- Part C**, project resources (included in application template)
- Part D**, annexes:
 - **Budget** (use budget template)
 - **CV** (max. 2 pages)¹, and **publication list** with the 10 most relevant publications to the project.
 - Both documents should be submitted for all main, co- and associated applicants.
 - A CV of the project manager (if known) should also be provided.
 - For the main applicant(s): **a statement** describing their management-related experience, skills, and ability to lead, motivate and organize an NDS.
 - **Support letters from all host institutions** of applicants requesting funding from SPHN acknowledging that own contributions (in cash and/or in kind) and adherence to the current valid version of the Ethical Framework for Responsible Data Processing is required if the project gets funded
 - **Support letters from all data and service providers** not listed as applicants (e.g., university hospital data warehouses, analytical (PHRT) platforms, main BioMedIT node) outlining what services and/or data will be provided and that required resources have been discussed (see template).

Templates of the relevant aforementioned required documents can be found on <https://sphn.ch/services/funding/nds/>.

Submitting your files

Submit your application to nds@sphn.ch if applying to SPHN funding, **and** to phrt-office@ethz.ch if also applying to PHRT funding. Please note that all documents must be merged into one single PDF file in the order described above.

File too large to send by email? Please use SWITCHfilesender (<https://www.switch.ch/services/filesender/>). If this service is not available to you, you can request an invitation to use this service at nds@sphn.ch.

Submission deadline is **22 August 2021, 23.59 CET**.

¹ Please adhere to the SNSF guidelines regarding the structure <http://www.snf.ch/en/funding/documents-downloads/Pages/guidelines-cv-research-output-list.aspx>