**Commitment letter of the host institution for the SPHN Calls 2018[[1]](#footnote-1),[[2]](#footnote-2)** (15.03.2018)

*(to be filled by the institution of applicants [main/co-/associated applicant] requesting funding from SPHN. The letter is to be printed on the official letterhead of the host institution)*

This letter is to confirm that

***(please fill in here the name of the legal entity [e.g. Institution X] that is associated to the proposal and may host the applicant(s) and the project in case the application is successful),***

which is the **applicant legal entity**, confirms its intention to support

***(please fill in here the name of the applicant(s) from Institution X that are part of this proposal)***

should the proposal titled

***(acronym): (title of the proposal)***

be funded.

The **applicant legal entity** commits itself to:

1. Hosting and employing the applicant(s) for the duration of the grant;
2. Contributing to the costs of the project by matching the funds provided by SPHN *(please fill in here whether the contribution will be provided in cash or in kind)* to the extent of CHF (enter the total amount of the own contribution from Institution X) to the above-mentioned project;
3. Adhering to the current valid version of the Ethical Framework for Data Processing for the above-mentioned project. In case mechanisms or standards have not been established yet, the applicant legal entity commits itself to their development within the duration of the funding period. Progress to this effect should be included in the annual report.

For the Host Institution (applicant legal entity)

Name and Function :

Contact E-mail address: :

Date and Signature of Legal Representative :

Stamp of the Host Institution (applicant legal entity)

1. This statement (on letterhead paper) shall be signed by the institution's legal representative and stating his/her name, function, e-mail address and stamp of the institution. A scanned copy of the signed statement should be included in the Annexes of the proposal and uploaded electronically via the SPHN website. [↑](#footnote-ref-1)
2. The statement of commitment of the host institution refers to most obligations of the host institution, which are stated in the SPHN Funding Regulations and the Ethical Framework for Data Processing (available on www.sphn.ch). [↑](#footnote-ref-2)