**Swiss Personalized Health Network (2017-2020)**

**First call for proposals – Application template** (12.07.2017)

# Part A: General information

# Project information

|  |  |
| --- | --- |
| **Project acronym/title** | Click here to enter text. |
| **Project duration (months)** | Click here to enter text. |
| **Project start date** | Click here to enter text. |
| **Project end date** | Click here to enter text. |
| **Amount requested from SPHN (CHF)** | Click here to enter text. |
| **Type of project** | **Infrastructure development project**  **Driver project** |
| **Collaboration with PHRT** | **Yes**  **No** |
| **Host commitment letter provided by all applicants** | **Yes**  **No** |
| **Keywords (max. 5)** | Click here to enter text. |

# Applicants details

|  |  |
| --- | --- |
| **Main applicant**  **(Last name/first name)** | Click here to enter text. |
| **Position** | Click here to enter text. |
| **Host institution** | Click here to enter text. |
| **Address** | Click here to enter text. |
| **Postcode** | Click here to enter text. |
| **City** | Click here to enter text. |
| **E-mail address** | Click here to enter text. |
| **Telephone** | Click here to enter text. |
| **Research/grant office contact (Last name/first name, E-mail address)** | Click here to enter text. |
| **Financial administration contact (Last name/first name, E-mail address)** | Click here to enter text. |

Details of the co-applicants (Please copy boxes, if necessary)

|  |  |
| --- | --- |
| ***Please fill in if applicable*** | |
| **Co-applicant 1**  **(Last name/first name)** | Click here to enter text. |
| **Position** | Click here to enter text. |
| **Host institution** | Click here to enter text. |
| **Address** | Click here to enter text. |
| **Postcode** | Click here to enter text. |
| **City** | Click here to enter text. |
| **E-mail address** | Click here to enter text. |
| **Telephone** | Click here to enter text. |
| **Research/grant office contact (Last name/first name, E-mail address)** | Click here to enter text. |
| **Financial administration contact (Last name/first name, E-mail address)** | Click here to enter text. |

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| --- | --- |
| **Co-applicant 2**  **(Last name/first name)** | Click here to enter text. |
| **Position** | Click here to enter text. |
| **Host institution** | Click here to enter text. |
| **Address** | Click here to enter text. |
| **Postcode** | Click here to enter text. |
| **City** | Click here to enter text. |
| **E-mail address** | Click here to enter text. |
| **Telephone** | Click here to enter text. |
| **Research/grant office contact (Last name/first name, E-mail address)** | Click here to enter text. |
| **Financial administration contact (Last name/first name, E-mail address)** | Click here to enter text. |

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| --- | --- |
| **Co-applicant 3**  **(Last name/first name)** | Click here to enter text. |
| **Position** | Click here to enter text. |
| **Host institution** | Click here to enter text. |
| **Address** | Click here to enter text. |
| **Postcode** | Click here to enter text. |
| **City** | Click here to enter text. |
| **E-mail address** | Click here to enter text. |
| **Telephone** | Click here to enter text. |
| **Research/grant office contact (Last name/first name, E-mail address)** | Click here to enter text. |
| **Financial administration contact (Last name/first name, E-mail address)** | Click here to enter text. |

|  |  |
| --- | --- |
| **Co-applicant 4**  **(Last name/first name)** | Click here to enter text. |
| **Position** | Click here to enter text. |
| **Host institution** | Click here to enter text. |
| **Address** | Click here to enter text. |
| **Postcode** | Click here to enter text. |
| **City** | Click here to enter text. |
| **E-mail address** | Click here to enter text. |
| **Telephone** | Click here to enter text. |
| **Research/grant office contact (Last name/first name, E-mail address)** | Click here to enter text. |
| **Financial administration contact (Last name/first name, E-mail address)** | Click here to enter text. |

Details of the associated applicants (Please copy boxes, if necessary)

|  |  |
| --- | --- |
| ***Please fill in if applicable*** | |
| **Associated applicant 1**  **(Last name/first name)** | Click here to enter text. |
| **Position** | Click here to enter text. |
| **Host institution** | Click here to enter text. |
| **Address** | Click here to enter text. |
| **Postcode** | Click here to enter text. |
| **City** | Click here to enter text. |
| **E-mail address** | Click here to enter text. |
| **Telephone** | Click here to enter text. |
| **Research/grant office contact (Last name/first name, E-mail address)** | Click here to enter text. |
| **Financial administration contact (Last name/first name, E-mail address)** | Click here to enter text. |

|  |  |
| --- | --- |
| **Associated applicant 2 (Last name/first name)** | Click here to enter text. |
| **Position** | Click here to enter text. |
| **Host institution** | Click here to enter text. |
| **Address** | Click here to enter text. |
| **Postcode** | Click here to enter text. |
| **City** | Click here to enter text. |
| **E-mail address** | Click here to enter text. |
| **Telephone** | Click here to enter text. |
| **Research/grant office contact (Last name/first name, E-mail address)** | Click here to enter text. |
| **Financial administration contact (Last name/first name, E-mail address)** | Click here to enter text. |

# Part B: Project Description

## Summary (1-2 pages)

*Concise statement of the goals, milestones and significance of the project.*

## International standing/track record of all applicants in their field of research and technology (max. 3 pages in total)

## Project plan (max. 20 pages, any pages exceeding 20 will not be considered)

*Please respect the following formatting constraints: Times New Roman, Arial or similar, at least font size 11, margins (2.0cm side and 1.5cm top and bottom), single line spacing*

**Section 3.1 Background and state-of-the-art relevant to the project.**

**Section 3.2 Goals of the project.**

**Section 3.3 Work packages, milestones, and deliverables.**

**Section 3.4 Methodology & approach.**

**Section 3.5 Project implementation.**

**Section 3.6 Data sharing/processing plan.**

**Section 3.7 Role of the applicant(s) and associated applicant(s).**

**Section 3.8 Authorization and notification documents required for the project.**

**Section 3.9 Relevance and impact for personalized health research in Switzerland.**

**Section 3.10 Bibliography**

# Part C: Project resources

*Note: State and fully justify the amount of funding considered necessary to fulfil the objectives for the duration of the project. All eligible costs requested should be included in the budget. Please use whole CHF values only.*

### A. Consolidated SPHN budget

|  |  |
| --- | --- |
| **A. Funds requested from SPHN (summary of the Excel template)** | |
| **Cost category** | **Total in CHF** |
| **1. Personnel** |  |
| 1. **Data management and IT salaries.** |  |
| 1. **Management costs: internal project coordination, cooperation, ELSI, networking activities.** |  |
| 1. **Research salaries.** |  |
| **2. Equipment (for facilities and service providers)** |  |
| **Equipment and license costs.** |  |
| **3. Consumables** |  |
| **Fees for using services and facilities.** |  |
| **4. Miscellaneous** |  |
| 1. **Training costs related to information management and data analysis.** |  |
| 1. **Research costs (e.g. equipment, consumables) for building the necessary infrastructures to reach the primary goals of the initiative such as efficient access to and nationwide interoperability of health-related data.** |  |
| 1. **TOTAL funds requested from SPHN** |  |

## B. Own contributions

*As funding by SPHN requires matching contributions by all applicants, please* *provide an overview to show how SPHN funds are planned to be matched. Successful applicants will have to provide further details regarding own contributions before release of the funds.*

List below the “cash” contributions from each partner:

|  |  |  |  |
| --- | --- | --- | --- |
| **Partner**  **(Short Name)** | **Year** | **Amount in CHF** | **Purpose of use** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

List below the “in kind” contributions from each partner:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Partner**  **(Short Name)** | **Resource Type** | **Year** | **Amount in CHF** | **Purpose of use** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |
| --- | --- |
| **B. Own Contributions to match SPHN funds (summary of above tables)** | **Total in CHF** |
| **1. Total “cash” contributions** |  |
| **2. Total “in kind” contributions** |  |
| 1. **TOTAL Own Contributions** |  |

### Full cost budget for this project proposal

|  |  |
| --- | --- |
| **Funding source** | **Total in CHF** |
| 1. **Funding requested from SPHN** |  |
| 1. **Own Contributions to match SPHN funds** |  |
| 1. **Funding requested from PHRT** (only in case of joint-project) |  |
| 1. **Funds (2nd party) directly linked to the project approved** byresearch funding institutions (SNSF, CTI, EU, NIH, etc) |  |
| 1. **Private funds (3rd party):** collaboration with private sector (industry, SMEs, and others) |  |

# Part D: Annexes

*Please include the following annexes in your application as Part D:*

1. *SPHN budget (use Excel Budget template provided on the website).*
2. *CV (max. 2 pages)[[1]](#footnote-1), publication list over the past 5 years for all applicants.*
3. *Quotes for equipment costs.*
4. *In case the central core facilities/platforms required for the project are not co-applicants, quotes for any service contribution must be provided.*
5. *Letter of commitment concerning own contributions (in cash and/or in kind) and adherence to the Ethical Framework for Responsible Data Processing from the host institution management for all applicants.*
6. *Disclosure of interests related to the project for all applicants. Please see the corresponding form on the website.*
7. *Authorization and notification documents required for the project.*

1. Please refer to the SNSF guidelines regarding the structure <http://www.snf.ch/en/funding/documents-downloads/Pages/guidelines-cv-research-output-list.aspx> [↑](#footnote-ref-1)